



# Rental Criteria & Application Process

Presented by Dragonfly Property Management



Hello!

Thank you for your interest in  
one of our listings.

Let us walk you through our  
rental criteria and application  
process.



# Rental Criteria



Our rental criteria are based on three main areas:

- Credit and Background
- Rental History
- Income and Employment

# Credit Score Range



# Residence History

We require verifiable residence history for at least three (3) years, whether you currently own or rent.

If you are a homeowner and do not have any previous rental history or if you are coming from over-seas, please provide an explanation of your situation in the application.

# Income

Minimum required income of the household is 3 times the rent.

We need proof of income for the last 2 months and for self employed applicants the last 2 tax returns.

# About Property





## Availability

Some currently tenant-occupied and others are vacant and ready NOW.

## Acceptance of Pets

Some of our properties welcome pets, while others do not

## Move in Condition

All properties will be cleaned and rekeyed for the new tenants.



# Application Process

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# Required Information

Please have the following items ready:

Addresses and Landlord Information  
for at least the last 3 years



# Required Information

Please have the following items ready:

Employer and Previous Employer:  
Name, Contact, Start Date, Salary



# Required Information

Please have the following items ready:

Dependent Information



# Required Information

Please have the following items ready:

Emergency Contact Information  
(Can not be an occupant)



# Required Documents

Please have the following documents ready:

Copy of Government Issued  
Identification (i.e. – Driver's License,  
I.D.)



# Required Documents

Please have the following documents ready:

Copy of Social Security Card





# Required Documents

Please have the following documents ready:

2 months of Paystubs or Income  
Verification



# Required Documents

Please have the following documents ready:

2 months of bank statement



# Required Documents

Please have the following documents ready:

Pet Picture (if applicable)



## Important Notes

This was just a brief overview, please make sure you read the full document that covers all the details.

Application fee is non refundable

If you are not sure and need to share your situation please feel free to send us an email with details.

We do not want to waste anyone's time or money.



# Thank You

For your interest.  
Hope to see you  
as one of our  
tenants.





Dragonfly

PROPERTY MANAGEMENT